

## 2010 OCHS SCHOLARSHIP: NOTES FOR APPLICANTS

The Ochs Scholarship was established in 1994 as the result of a bequest from Miss Maud Lillian Ochs, and is awarded annually for research projects which fall within the Association's fields of interest. These are defined as the study of archaeology, art and architecture from the Roman period until the nineteenth century, principally within Europe.

Applications are invited from students who are completing theses for post-graduate degrees and who have access to no other sources of funding. It must be demonstrated that the award of an Ochs scholarship will enable a thesis to be completed satisfactorily within the period of the Scholarship. Applications where a substantial amount of fieldwork remains to be done are unlikely to succeed. A Scholarship is awarded for one year only and is not renewable.

Applications are also invited from scholars unattached to universities. Their personal circumstances should be such as to prevent the completion of their research unless supported by a scholarship of this kind. Applications simply for publishing costs, or for writing up and publication of existing research fully funded by another body, may also be considered, but only in the event of their being few other claims for funds from scholars applying to complete research work. Applications of this kind must also demonstrate that no other body could reasonably be expected to finance writing up. Projects should be capable of completion within the period of the Scholarship which, in this category, should be no shorter than three months but not necessarily as long as one year.

Applications should give a detailed account of proposed expenditure, which may include a reasonable level of subsistence. Allowance may not be made for any imputed salary, nor do awards cover the costs of books or equipment such as computers. For post-graduate students allowable expenditure includes supervision and examination fees, as well as thesis-binding costs. While bearing in mind that Scholarships up to the value of £5,000 are available annually, applicants should not ask for more than the minimum they feel they require, as potentially this may enable the Scholarship Committee to make more than one award. The Scholarship Committee will decide on the number of scholarships to be awarded in any one year.

In preparing the application, all information should be typed or written legibly in black ink. Additional information may be attached on a separate sheet or in a covering letter. Scholarships are awarded annually in May on the recommendation of the Scholarship Committee – in so far as this is then ratified by the Council of the Association, whose decision is final. The scholarship is tenable for one year, and may be taken up at any time between May and October 2010, so only work which is capable of submission by October 2011 will be considered by the Scholarship Committee. The award is payable in three instalments; half on acceptance of the Scholarship, one quarter at the half-way stage, and one quarter on submission. Arrangements will be made to pay the first instalment on a date agreeable to the successful candidate. No member of the Scholarship Committee or the Council (including the Honorary Secretary) will discuss applications with candidates once they have been submitted, though the Hon. Secretary is happy to advise on procedure prior to the submission of an application. While all applications are regarded as confidential, the Association will publish the names of the successful applicants and details of their Scholarships as appropriate.

In the event of a successful application, the Honorary Secretary shall be supplied with a concise report on the use made of the Scholarship. If not used within agreed timetable, the Scholarship will lapse unless an extension is formally agreed by the Association. Any publication resulting from an Ochs Scholarship should acknowledge the award and one copy of the publication is to be presented to the Library of the Society of Antiquaries of London. Finally, it is hoped that Ochs Scholars will participate in the Association's other activities.

Application forms may be obtained by sending a stamped addressed envelope to John McNeill, Honorary Secretary BAA, 18 Stanley Road, Oxford OX4 1QZ. Completed applications, together with any covering letter or enclosures, should be returned to John McNeill not later than 1 February, 2010.