



## **Young Archaeologists' Club Child Protection Policy**

### **Policy Statement**

The Young Archaeologists' Club is committed to practice which protects young people from harm. Staff and volunteers in this organisation accept and recognise our responsibilities to develop awareness of the issues which cause young people harm.

We will endeavour to safeguard young people by:

- Adopting child protection guidelines through procedures and a code of conduct for staff and volunteers
- Sharing information about child protection and good practice with parents and guardians, staff and volunteers
- Sharing information about concerns with appropriate agencies
- Following carefully the procedures for recruitment and selection of staff and volunteers
- Providing effective management for staff and volunteers through supervision, support and training

### **Aims**

- To create a healthy and safe environment at all YAC events
- To ensure that young people are listened to and kept safe from harm
- To support and encourage all staff and volunteers to voice their opinions regarding the welfare of young people in their care
- To ensure that all staff and volunteers are well informed of child protection issues and procedures, and are adequately trained

### **The aims will be achieved by:**

- Developing good practice within the Club which will be published through the Leaders' Handbook and promoted through other Club documents
- Informing staff and volunteers of YAC's Child Protection Policy and procedures by issuing relevant documentation and giving regular training and updates
- Making parents and guardians aware of the Club's Child Protection Procedures by disseminating information through the Club's Branches
- Effectively and safely recruiting staff and volunteers through carefully produced selection procedures
- Developing and maintaining good working relationships with relevant Child Protection Agencies

### **Anti-Bullying Statement**

The Young Archaeologists' Club:

- Respects every young person's need for, and rights to, a play environment where safety, security, praise, recognition and opportunity for taking responsibility are available
- Respects every individual's feelings and views
- Recognises that everyone is important and that our differences make each of us special
- Shows appreciation of others by acknowledging individual qualities, contributions and progress

This Policy supports the good practice and information published in the YAC Leaders' Handbook (pages 33–41), including the Code of Conduct for YAC Volunteers. It will be reviewed and updated at regular intervals.

Last revised 06/2007; Wendi Terry & Nicky Milsted